

STANDARD FORM NO. 64

~~CONFIDENTIAL~~

Executive

1.3504

Office Memorandum • UNITED STATES GOVERNMENT

TO : Executive

DATE: 2 November 1950

FROM : Management Officer

SUBJECT: Table of Organization Revision for the Office of Scientific Intelligence.

1. This T/O change was initiated by the Assistant Director for Scientific Intelligence for two clerical positions, and by verbal instructions of the Deputy Executive for one senior position.

2. This change will provide for an increase of one position overall at the Grade GS-17 level (\$12,200 - \$13,000), and will add two clerical positions Grade GS-5 and delete one GS-14 and one GS-4.

3. Management made a brief survey of the clerical needs and we concur. The GS-17 job title will be Special Scientific Assistant.

4. The T/O will actually be increased by one position - from [redacted] ten of which are IAC positions:

Add: 1 GS-17
2 GS-5

Delete: 1 GS-14
1 GS-4

1 - Planning Br.
1 - Production Br.

OD

25X1

Budget Officer [redacted]

7 Nov. 1950

Approved: [redacted]

Disapprove [redacted]

Deputy Executive

FORM NO. [redacted] CHECK NO. [redacted] FILE NO. [redacted] DOC. NO. [redacted] NO CHANGE
 IN CLASS. [redacted] CHANGES CHARGED TO: [redacted] S. C. REP. JUST. [redacted]
 [redacted] 89 [redacted] 15.5.27 [redacted] 32928 [redacted] 02
 RE. [redacted] 2 [redacted] DATE [redacted] COM. COMP. [redacted] OF. [redacted] ORG. CLASS. [redacted]
 REV. CLASS. [redacted] REV. COORD. [redacted] AUTH: HR 70-3

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11-77-529-50

STANDARD FORM NO. 64

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Executive Registry

1-3496

Office Memorandum • UNITED STATES GOVERNMENT

TO : Executive

DATE: 8 November 1950

FROM : Management Officer

SUBJECT: Revision of the T/O for the Office of Scientific Intelligence.

1. The request for this T/O revision was initiated by the Chief, Personnel Division, Administrative Staff, and concurred in by the Assistant Director for Scientific Intelligence.

2. The revision makes the following minor changes:

Administrative Staff

Deletes: Personnel Clerk GS-5
Adds: Clerk (Stenography) GS-5

Atomic Energy Division Office of the Chief

Deletes: Secretary (Stenography) GS-6
Adds: Clerk (Stenography) GS-6

Weapons Division Sea Branch

Deletes: Clerk GS-4
Adds: Clerk-stenographer GS-4

3. Budget is not affected.

4. Management recommends approval.

25X1

APPROVED:

~~DISAPPROVED~~

Deputy

Executive

DATE:

9 Nov 1950

25X1

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